

## MINI TEAM MANAGERS

- Communicate information to the team (players, parents and coaches), regarding practices, games, field closures and changes, picture day, tournaments, etc.
- Relays team questions or concerns from the players, coaches or parents to the AGC
- Along with coach, responsible for bringing first aid kits and medical records to all games
- Attends equipment/uniform pick up and distribution
- Check HOME field assignments on WVFC website <https://westvanfc.com/schedules> each week, for any changes to HOME games, and report any changes to your team and the opposition
- For HOME games, after 1pm Friday check <https://westvancouver.ca/parks-recreation/field-conditions> to verify if fields are open. Communicate field closures or changes to your team and the opposition teams immediately. NOTE: Team Managers and Coaches can not cancel games because of field conditions. The referee will make the final decision as to whether the field is safe for play, and can cancel or postpone a game.
- Communicates with opposition team managers weekly to verify field location, game times, uniform colour, changes in game time and location, and field closures due to weather
- Organizes or delegates optional team events (i.e. team bonding, parties, tournaments, etc.)
- Communicates on behalf of the team with WVFC club Age Group Coordinator, or other club personel regarding administrative/operations issues.
- Team managers use TeamSnap to send communication to parents/players, track player availability and attendance, and to provide a pre-practice and pre-game COVID19 Health Check. Parents/players indicate on TeamSnap that they have no symptoms of COVID19 before attending each practice and game. Contact Betty Dodson [communications@westvanfc.com](mailto:communications@westvanfc.com) for a WVFC TeamSnap account
- Managers and coaches familiarize yourselves with WVFC, ViaSport and BC Soccer COVID 19 Protocols:
  - [https://westvanfc.com/covid19 and BC Soccer COVID19](https://westvanfc.com/covid19%20and%20BC%20Soccer%20COVID19)
  - [https://bcsoccer.net/files/MemberService/ReturnToPlay/August 2020 Timelines Member Club Recomendations Return To Play Phase2 cohorts.pdf](https://bcsoccer.net/files/MemberService/ReturnToPlay/August%202020%20Timelines%20Member%20Club%20Recomendations%20Return%20To%20Play%20Phase2%20cohorts.pdf)
  - [https://bcsoccer.net/files/MemberService/ReturnToPlay/August28 BC Soccer Return to Play Phase 2 FAQ.pdf](https://bcsoccer.net/files/MemberService/ReturnToPlay/August28%20BC%20Soccer%20Return%20to%20Play%20Phase%20FAQ.pdf)

## LEAGUE SCHEDULES

- Links to all WVFC youth soccer schedules can be found on WVFC Website Schedules Page: <https://westvanfc.com/schedules>
- **Mini Boys & Girls U5-U7** (West Van Street Soccer) play every Saturday at Fred Jopsen (Ambleside B) <https://westvanfc.com/street>
- **Mini Boys U8-10 and U11 & U12 (Div 3)**, and **Mini Girls U8-U10 and U11 & U12 (Div 3)** play North Shore Youth Soccer Association (NSYSA). Schedules are emailed from your AGCs and are posted at <https://nsysa.ca/MiniSoccer>

## LEAGUE RULES

- **North Shore Youth Soccer Association (NSYSA)** Small Sided Soccer Rules <https://nsysa.ca/upload/doc/SmallSidedRules.pdf>

## AGE GROUP COORDINATORS (AGC)

- Facilitates transfer of information between the WVFC (Director Operations, Mini Coordinator, Field Scheduler, Registrar, Technical Staff, etc.) and the teams in their age group (i.e. practice and game schedules, changes in times or locations, closures, etc.)
- Assists club with team formation when necessary, and helps with transferring players during the season if necessary
- Assists club in identifying and placing team coaches and managers prior to the season start
- Provides support to coaches and managers for season start-up, and throughout the season

Girls U12	Vacant	<a href="mailto:girls-u12@westvanfc.com">girls-u12@westvanfc.com</a>
Girls U11	Whitney Greenwood	<a href="mailto:girls-u11@westvanfc.com">girls-u11@westvanfc.com</a>
Girls U10	Vacant	<a href="mailto:girls-u10@westvanfc.com">girls-u10@westvanfc.com</a>
Girls U9	Vacant	<a href="mailto:girls-u9@westvanfc.com">girls-u9@westvanfc.com</a>
Girls U8	Catherine Linton	<a href="mailto:girls-u8@westvanfc.com">girls-u8@westvanfc.com</a>
Girls U7	Vacant	<a href="mailto:girls-u7@westvanfc.com">girls-u7@westvanfc.com</a>
Girls U5/U6	Vacant	<a href="mailto:girls-u6@westvanfc.com">girls-u6@westvanfc.com</a>
Boys U12	Kelly Kerklaan	<a href="mailto:boys-u12@westvanfc.com">boys-u12@westvanfc.com</a>
Boys U11	Mohamed Hussein	<a href="mailto:boys-u11@westvanfc.com">boys-u11@westvanfc.com</a>
Boys U10	Renee Bouchier	<a href="mailto:boys-u10@westvanfc.com">boys-u10@westvanfc.com</a>
Boys U9	Maryam Hajiloo	<a href="mailto:boys-u9@westvanfc.com">boys-u9@westvanfc.com</a>
Boys U8	Whitney Greenwood	<a href="mailto:boys-u8@westvanfc.com">boys-u8@westvanfc.com</a>
Boys U7	Vacant	<a href="mailto:boys-u7@westvanfc.com">boys-u7@westvanfc.com</a>
Boys U5/U6	Vacant	<a href="mailto:boys-u6@westvanfc.com">boys-u6@westvanfc.com</a>

## WEBSITES FOR SCHEDULES, RULES, FIELDS & REFEREES

West Van FC Schedules	Links to all leagues and schedules	<a href="https://westvanfc.com/schedules">https://westvanfc.com/schedules</a>
West Van FC Team Contacts	All WVFC Teams and Team Contacts	<a href="https://westvanfc.com/webapps/spappz_live/team_pages">https://westvanfc.com/webapps/spappz_live/team_pages</a>
North Shore Youth Soccer Assn (NSYSA)	U8-10 & U11-U12 Div 3	<a href="http://nsysa.ca/MiniSoccer">http://nsysa.ca/MiniSoccer</a>
West Vancouver Field Conditions		<a href="https://westvancouver.ca/parks-recreation/field-conditions">https://westvancouver.ca/parks-recreation/field-conditions</a>
North Vancouver Field Conditions		<a href="https://www.nvrc.ca/facilities-fields/field-status-locations">https://www.nvrc.ca/facilities-fields/field-status-locations</a>
Referee "No Show"	NSYSA Referees	<a href="mailto:nsysarefassignor@gmail.com">nsysarefassignor@gmail.com</a>

## TECHNICAL LEAD

- We have five Technical Leads at WVFC - Grassroots U5-7, Mini's U8-10, Divisional Boys U11-18, Divisional Girls U11-18 and Goalkeepers U10-18
- The Technical Lead will be the first point of contact for our WVFC team coaches should they have any questions related to the technical side
- The Technical Leads will be present throughout the season at both practices and games to train and evaluate the players and coaches
- The Technical Lead will attend games to evaluate players' performances to help form teams for the following season (in conjunction with player evaluations submitted by team coaches and AGTC's)
- Technical Leads are available as a resource for coaches

## AGE GROUP TECHNICAL COORDINATORS (AGTC)

- Each age group U8 – U18 has a West Van Football staff coach assigned as it's Age Group Technical Coordinator
- AGTCs attend a maximum of 2-3 practices for each team, to train and evaluate the players and coaches
- AGTCs attend a maximum of 2-3 games for each team to evaluate players' performances to help form teams for the following season (in conjunction with player evaluations submitted by team coaches)
- AGTCs are available as a resource for coaches

## CONTACT INFORMATION

Mini Coordinator U5-U10	Shannon Smith	<a href="mailto:minicoord-boys@westvanfc.com">minicoord-boys@westvanfc.com</a>
Registrar	Julie Walker	<a href="mailto:registrar@westvanfc.com">registrar@westvanfc.com</a>
Field & Gym Assignor	Charissa Li	<a href="mailto:fields@westvanfc.com">fields@westvanfc.com</a>
Equipment Manager	Ravi Fisher	<a href="mailto:equipment@westvanfc.com">equipment@westvanfc.com</a>
Mini Boys and Girls Technical Lead U8-U10	Ravi Fisher	<a href="mailto:ravi@westvanfc.com">ravi@westvanfc.com</a>
Grassroots Boys and Girls Technical Lead U5-U7	Adam Aziz	<a href="mailto:adam@westvanfc.com">adam@westvanfc.com</a>
Goalkeeper Technical Lead U10-U18	Martin Vaca	<a href="mailto:martin@westvanfc.com">martin@westvanfc.com</a>
AGTC GU8-U12	Adam Aziz	<a href="mailto:adam@westvanfc.com">adam@westvanfc.com</a>
AGTC BU8-BU10	Jeff Kim	<a href="mailto:jeff@westvanfc.com">jeff@westvanfc.com</a>
AGTC BU11-BU13	Marian Gabas	<a href="mailto:marian@westvanfc.com">marian@westvanfc.com</a>
AGTC BU14-BU18	Sam Saundh	<a href="mailto:sam@westvanfc.com">sam@westvanfc.com</a>