



British Columbia Soccer Association
250 - 3410 Lougheed Hwy., Vancouver, BC, V5M 2A4
Phone: 604-299-6401 Fax: 604-299-9610
Website: www.bcsoccer.net

INTERNATIONAL TRANSFER CERTIFICATE PROCEDURES

INTRODUCTION

All youth aged players registered to play organized soccer in the North Shore Youth Soccer District are ultimately registered with Canada Soccer (CSA) via their Club / District / BC Soccer affiliation. Players may not play for more than one National Soccer Association at a time, so a player previously or currently registered for any National Association other than CSA may only be registered in Canada after the CSA receives an International Transfer Certificate (ITC) from the player's former National Association.

FIFA Rules & Regulations

[FIFA's Regulations on the Status and Transfer of Players](#) state:

Players registered at one [National] Association may only be registered at a new [National] association once the latter has received an International Transfer Certificate (ITC) from the former [National] association. (Section 9)

The procedure for applying for a first registration of a minor according to art. 19 par. 3, or an international transfer involving a minor according to art. 19 par. 2, will be managed by TMS. (Annexe 2)

NORTH SHORE YOUTH SOCCER CLUBS

All NSYSA Clubs must inform prospective players of these ITC Rules and Procedures before allowing players to register. It is not necessary to involve the NSYSA in the ITC Procedure other than to inform NSYSA of any ITC players once an ITC is granted. Clubs and parents deal directly with BC Soccer in regards to obtaining ITC(s).

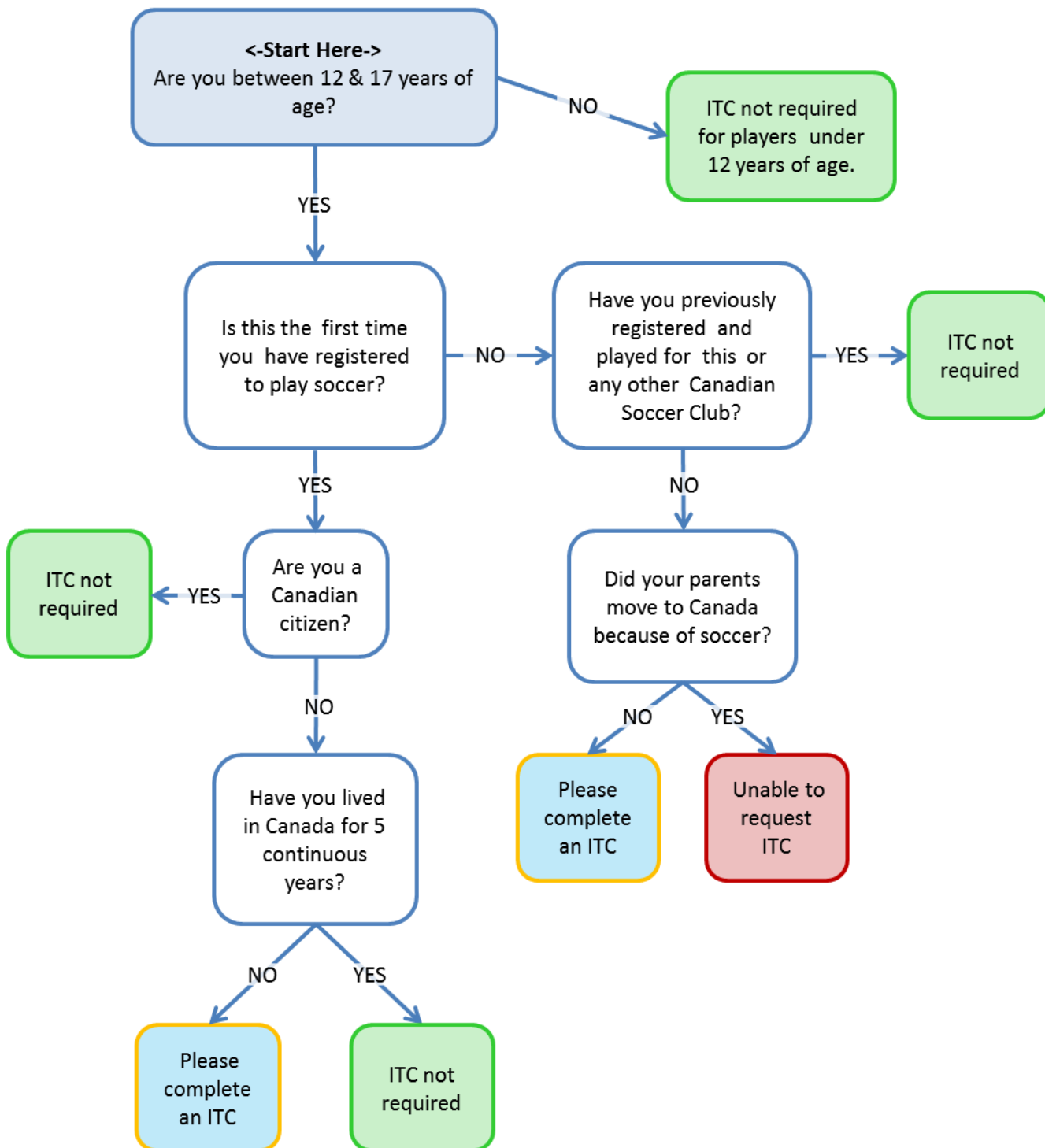
IS AN INTERNATIONAL TRANSFER CERTIFICATE (ITC) REQUIRED?

Please use the flow chart on the following page to determine if an International Transfer Certificate (ITC) is required.

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This ITC Flow Chart is for NSYSA Youth players under 18 years of age



YOUTH APPLICATION PROCEDURES

1. Complete the [International Transfer Application form](#). Included with the request, the following MANDATORY documents must be submitted by the player/parents in PDF format:
 - Proof of identity and nationality (i.e. passport) – player
 - Proof of identity and nationality (i.e. passport) – parents
 - Proof of birth date (birth certificate) - player
 - Employment contract – parents
 - Work permits – parents
 - Proof of residence (i.e. proof of home ownership, rental agreement) – player and parents
2. Submit the International Transfer Application to Lori D'Andrea via one of the following:
Email: loridandrea@bcsoccer.net
Fax: 604.299.9610.
Mail: 250 – 3410 Lougheed Hwy, Vancouver, BC, V5M 2A4

Payment for fees can be made via:

- Credit Card (Visa or Mastercard)
- Cheque (made payable to “ BC Soccer Association”)
- Debit (in person at BC Soccer office located at 250 – 3410 Lougheed Hwy, Vancouver, BC)

Upon receipt of the completed International Transfer Application and payment:

3. The application and documentation will be submitted to Canada Soccer Association (CSA) by BC Soccer on behalf of the applicant.
4. CSA will submit the application and documentation to FIFA's Transfer Matching System (TMS) for review by FIFA's Player Status Committee. Only FIFA's Player Status Committee² can approve requests for the international transfers of minors.
5. BC Soccer will provide the ITC to the applicant upon receipt and/or follow up accordingly.

PLEASE BE ADVISED:

- Provisional Certificates for ITC applications of minors are only provided in cases where the player will be registering strictly as an amateur with an amateur club with no legal, financial or de facto links to a professional club.
- International Exchange students ARE NOT ELIGIBLE for an ITC or special request (therefore, are encouraged to participate in soccer at school and at community recreation centres)
- CSA DOES NOT communicate directly with District Associations, Clubs, players, or parents regarding ITC applications, questions, or status checks; they only communicate with the provincial body (BC Soccer).

²

FIFA's Player Status Committee is a Standing Committee of FIFA that sets up and monitors compliance with the Regulations on the Status and Transfer of Players and determines the status of Players for various FIFA competitions. Its powers of jurisdiction are governed by the Regulations on the Status and Transfer of Players. Source: <http://www.fifa.com/aboutfifa/organisation/bodies/standingcommittees/committee=1882032.html>